



CONCHO VALLEY COUNCIL OF GOVERNMENTS



CVCOG RURAL HEAD START
325-944-9666

SAISD HEAD START/
EARLY HEAD START
325-947-3703

DENTAL EMERGENCY PLAN

POLICY AND PROCEDURES:

1. Assess the type of injury to determine type of first aid needed.
2. Contact parent immediately if treatment needed is beyond basic first aid. If unable to contact parent/guardian, call Emergency Contact(s) on the **"State Admission Information"** form.
3. A staff member (who is first aid certified) will initiate first aid as another staff member supervises remainder of classroom or group of children.
4. An **"Incident/ Illness Report"** must be completed. Day Care Licensing must be notified within 48 hours of the incident if further dental attention is needed outside of basic first aid and a **"Health & Developmental Follow-up Plan"** will be initiated the day after the incident / illness to follow-up with parent on the status of the child. A copy of the **"Incident/ Illness Report"** will be given to the Health Manager/Coordinator/Specialist and shared with the parent/guardian.
5. The original **"Incident/Illness Report"** is maintained at the center.

Toothache: Rinse mouth vigorously with warm water to clean out debris. Take a gauze pad, place on either side of tooth, grasp (use dampened gauze pad, if necessary) firmly and wipe tooth carefully to remove food trapped between the teeth.

- **Knocked Out Teeth:** Rinse tooth gently in cool running water (DO NOT SCRUB IT). Wrap tooth in moist gauze and place in container of cool milk or water. When notifying parent or other authorized person of the emergency, staff will recommend that they take the child to a dentist within the next 30 minutes.
- **Broken Teeth:** Gently clean dirt or debris from injured area with warm water. Place cold compress on face in the area of the broken tooth to minimize swelling.
- **Bitten Tongue or Lip:** Apply direct pressure to the bleeding area with a clean cloth. If swelling is present, apply cold compress. If bleeding does not stop within 5 to 10 minutes, call parent or other authorized person to take child to dentist or emergency room. Child may sip on ice water and/or rinse mouth with ice water.
- **Object Wedged Between Teeth:** Using a gauze pad, firmly grasp both sides of the tooth and wipe from the gum area to top of tooth with one long, firm, and consistent stroke.
- **Possible Fractured Jaw:** Immobilize jaw by any means (towel, handkerchief, etc.). Apply cold compress and advise parent or authorized emergency contact person to take child to dental office or emergency room as soon as possible.